

Ashland University

Online Registration Instructions

Class Title: WET/WOW EE Training-1cr

Class Number: 6200 F4

Cost: \$180


Credit Hours: 1

Course Type: Face-to-Face

Before the deadline of **7/9/2019**, go to the following website to register for graduate credit: www.ashland.edu

1. Select "**Founders School of Continuing Education**".
2. Select "**Find a Class**".
3. Select "**Professional Development Services**".
4. Under "**Face-to-Face Class Offerings**", select "**Elyria Center**" and "**Search**".
5. Click on the title of the correct course.
6. Click on "**Register for this Course**" (green button toward the bottom of page).
7. If there is any information on the form that you would prefer not to submit online, it is best that you **DO NOT** complete the online registration process. Contact the person listed below, and you will be provided with a paper registration form.

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	<p>Janet Atkinson Administrative Assistant Professional Development Services Cleveland Center 6393 Oak Tree Blvd, Independence OH 44131 (w) 216-292-1100 (f) 216-236-0800 jatkins3@ashland.edu</p>
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Visit our website: ashland.edu/pds for important information you may need, such as:

- * Transcript ordering instructions
- * Directions for logging into WebAdvisor where you can check your grades, print receipts, print grade reports
- * Professional Development course listings
- * A FAQ's page
- * Contact information

